

SITE RULES & INDUCTION



Site safety starts here

Please take time to read these site safety rules. Failure to do so my result in non-compliance and you may be refused entry to site.

As an Exhibitor or Contractor working on the Farnborough International Airshow site during the construction and dismantling phases the site rules below must be adhered to and warnings considered in your planning and operations. These site rules must be distributed to all that will be working onsite so please ensure you cascade this information to your employees, contractors and sub-contractors. It is your responsibility to do so in compliance with CDM Regulations (2015). The rules below are those of the site and are in addition to any health and safety inductions and rules your business already operates with.

EMERGENCY PROCEDURES



If you see a **Fire** activate the nearest alarm call point or inform a member of the Farnborough International staff. Evacuate the building or area and stand well clear. Call **+44 (0)1252 636999** to report the fire. Only fight the fire if you are competent to do so. Follow instructions from Farnborough International staff.



For **Medical Emergencies** requiring immediate medical attention call **+44 (0)1252 636999** or inform a member of the Farnborough International staff. For non-emergency medical attention and where the person is mobile they can be escorted directly to the medical centre. The medical centre is located alongside Hall 5 near gate E. All accidents, incidents or near misses must be reported.



If we need to **Evacuate** a structure, building or part of the site you will hear an announcement over the public address system giving you further instruction. Please then evacuate in a safe and orderly manner and do not collect personal belongings. Please then assemble in one of the pre-designated locations or one assigned by your company. You will be instructed by Farnborough International staff when it is safe to return.

SITE RULES



High visibility jackets or vests and safety shoes **MUST** be worn throughout the construction phase until the 19th July. They must then be worn again throughout the dismantling phase from the 26th July.



Hard hats **MUST** be worn in designated areas. These areas are where there is overhead work taking pace, such as two-storey stand/chalet construction, crane operations or where an overhead risk has been identified.



Permits to work are required before any high risk activities take place. They include hot works, craning activities, and the use of MEWP's. In addition, permits are also required for working outside of the published hours. Permits can be applied for online at: www.farnboroughairshow.com/exhibit/permit-to-work



Machine and tool guards **MUST** be used. Machinery without the necessary guards, or with damaged guards is not permitted and non-guarded tools will be confiscated.



Please be respectful of your surroundings and our environment. Rubbish **MUST** be placed in bins or taken off site. The site is a live airfield so careless littering can be dangerous if blown across the airfield. You must remove all your construction waste or make arrangements with the official waste supplier.
















Electric Bikes (E-Bikes) and Electric Scooters are NOT PERMITTED anywhere on the site. Any Electric Bikes or Electric Scooters will have to be removed immediately or they will be confiscated.




Access roads, emergency gangways and fire exits **MUST** be kept clear. Keep work areas clean and clear to avoid slip, trip, and fall hazards and maintain access.

SITE RULES (Continued...)

	Site speed limit of 10mph (16kph) must be adhered to at all times . UK highway rules apply. In some areas a one-way system is operating; follow instructions from traffic marshals. Be extra vigilant around pedestrians and plant movement, do not assume they have seen you. Always use a banksman where visibility is obscured.
	No Unauthorised Access. Children under the age of 16 will not be permitted onsite at any time during construction and dismantling.
	Any smoking or vaping MUST be away from buildings, open doors, and windows. Smoking, including vaping, is not permitted inside any buildings, structures, or other congested areas. Cigarette butts must be disposed of responsibly.
	Alcohol and illegal drugs MUST not be brought onto site. Anyone suspected of being under the influence will be removed from site immediately.
	Forklift trucks and other plant will be operating across the site. Farnborough International's official suppliers are the only persons permitted to operate forklift trucks on the site.
	A permit is required for operating a MEWP. Operators must be trained, all certificates available and harnesses MUST be worn. If leaving equipment unattended keys MUST be removed to avoid unauthorised access.
	Tools MUST be 110 volt or battery operated. Any 240-volt equipment (including charging units) must have an RCD fitted.
	Trailing cables MUST be minimised wherever possible. If they cannot be avoided, they must be clearly identified and used for the minimum time possible. Be aware of all slip, trip fall hazards around site.
	Be aware of heavy plant and machinery on site. When operating plant or machinery use a banksman where possible and always when there is a risk of obscured visibility. Do not walk under raised loads and keep to pedestrian walkways where possible.
	All working at height must be planned to minimise risks involved so far as is reasonably practicable. You MUST not work anywhere you could fall without controls in place to protect you. All safety equipment must be fit for purpose.
	Spillages of any substance MUST be reported immediately. You must advise the Farnborough International safety team if you are bringing any chemicals, flammable substances or dangerous gases on site. Fuel or chemical spillages must be contained immediately, please call +44 (0)1252 532807 for assistance.
	CCTV is in operation across the site. On entering the site your movements and activities will be recorded.
	All accidents, Incidents and near misses MUST be reported immediately to a member of the Farnborough International safety team. Unsafe working practices will not be tolerated and work will be stopped. Persons will be removed and banned from site where deemed necessary.

USEFUL INFORMATION

	Parking is only permitted in allocated car parks during the construction and dismantling phases. The Car Parks allocated are 1, 5 and 7. Parking in all other areas is not permitted.
	There will be catering facilities open throughout the published construction and dismantling times. Further catering facilities will also be available closer to the show. Cooking onsite is not permitted other than by the official caterers. Please see site maps for further information on available facilities.
	There are toilet facilities located in and around Halls 1, 2, 3, 4 and 5 with further temporary units located around site. Please refer to the latest site plan for the locations. Please treat facilities respectfully and report issues.
	Farnborough International Airshow Helpdesk: +44 (0)1252 854955 Farnborough International Reception: +44 (0)1252 532800 Farnborough International Security: +44 (0)1252 532807