



F. Fire Risk Assessment

Risk register- Risks to be monitored each day as follows: (These will normally be those risks rated Medium after controls are in place)

If you are building your own stand, please complete this as the Contractor.

Contractor Contact Name:	Exhibiting Name:	Stand Number:
Company Name:	Today's Date & Signature: _____ / _____ / _____	

P = Probability S = Severity R = Risk Level									
HEAT / FUEL/ IGNITION SOURCE	CONSEQUENCES	WHO IS AT RISK?	P	S	R	CONTROL MEASURES INITIATED	P	S	R
Cigarette discard	Fire Burns Scalds Damage to equipment and property	Visitors Staff Exhibitors Contractors Public Stand builders VENUE Staff							
Electric boards/Distribution/diming racks	Fire, Electrocutation, damage to property & equipment	Staff Other Exhibitors Contractors Stand builders VENUE Staff							
Fire or bomb threat.	Major Injury, mass panic, confusion. Risk of trampling as large numbers of guests try to exit the event areas	Visitors Staff Exhibitors Contractors Public Stand builders VENUE Staff							

Arson	Fire, injury, explosion	Show Staff Contractors VENUE Staff Visitors to site Public Stand builders Exhibitors						
Fire/emergency/Blocked Exits/ inaccessible firefighting equipment.	Blocked egress / trip hazards, Panic, Crushing.	Visitors Staff Exhibitors Contractors Public VENUE Staff Stand builders						
Evacuating people including disabled people in the event of an emergency	Inability to evacuate, panic, distress	Visitors Staff Exhibitors Contractors VENUE Staff Visitors						
Gas	Unconfined vapour cloud, explosion/boiling liquid expanding vapour explosion, very serious injury from fire, burns, damage to property. Projectiles from exploding gas containers causing injury and damage.	Visitors Staff Exhibitors Contractors VENUE Staff						
Hot Works	Burns Eye injuries Fire from burning embers	Visitors Staff VENUE Staff Exhibitors Contractors						

Construction Materials/Flammable materials	Death, Smoke Inhalation, Severe burns, injury; damage to property	Visitors Staff Exhibitors Contractors VENUE Staff						
Chemical handling / Disposal (COSHH)	Death, Smoke Inhalation, Severe burns, injury	Visitors Staff Exhibitors Contractors VENUE Staff						
Waste Materials/ Excess Rubbish	Death, Smoke Inhalation, Severe burns, injury	Visitors Staff Exhibitors Contractors VENUE Staff						
Emergency evacuation routes and safety plan	Death, smoke inhalation, burns & injury Inability to evacuate, panic, distress	Staff Exhibitors Contractors VENUE Staff Visitors						
Kitchens – materials used and equipment	Death, smoke inhalation, burns & injury	Staff Exhibitors Contractors VENUE Staff Visitors						

